

**CAIRNGORMS NATIONAL PARK AUTHORITY  
FINANCE COMMITTEE**

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**FOR DECISION**

**Title:                   RATIFICATION OF PREVIOUSLY APPROVED  
EXPENDITURE PROPOSALS**

**Prepared by:       Denby Pettitt, Finance Manager**

**Purpose**

To summarise expenditure that has been approved by the Finance Committee since their last meeting on 19 May 2006.

**Recommendations**

- a) That the Committee formally approve the expenditure detailed in para.1 that it has previously approved by e-mail outwith the normal quarterly meetings.

**Executive Summary**

- a) The Authority's Financial Memorandum sets out the monetary level above which expenditure needs to be approved by the Finance Committee as a means of internal control. This primarily relates to the award of grants or consultancies valued at more than £10,000 used in meeting the Operational Plan.
  - b) Since the Committee meets quarterly there will be instances when expenditure needs to be approved between meetings. At their meeting in August 2004 the Finance Committee agreed this could be done via e-mail and that a summary of the proposals agreed in this manner would be presented to the next scheduled meeting of the Committee.
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## RATIFICATION OF PREVIOUSLY APPROVED EXPENDITURE PROPOSALS – FOR DECISION

### Proposals Previously Agreed by E-Mail

1. Since the Finance Committee meeting on 19 May 2006 the following expenditure plans have been submitted to the Committee by e-mail for approval:

	Expenditure	Head of Group	Date circulated	£'000	E-mail approval received
(a)	Habitat Survey	D. Bale	6 Jun	15	Yes
(b)	NE Scotland Raptor Watch (3 yrs)	D. Bale	6 Jun	31	Yes
(c)	The Vital Spark – interpretation	M. Ferguson	22 Jun	17	see below

2. The above expenditure received approval. Once a majority of responses in favour were received the expenditure proposals were authorised to proceed. There were no votes against.
3. The proposal to spend up to £17,000 in support of the 2006 Vital Spark Interpretation Conference was approved by the Committee on June 30 after meetings where the extent of the Authority's potential liability if delegate numbers to the conference was discussed.

**DENBY PETTITT**  
30 August 2006

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